BCAFE
BUREAU DU CONTRÔLE DES ARMES À FEU ET DES EXPLOSIFS

IN-PERSON FILING
Form to Accompany an Application for a Possession and Acquisition Licence for Restricted or Prohibited Firearms

Note: Please use block letters.

IMPORTANT (to be read by the applicant for a licence)

- The applicant must **present themselves to the police station serving his territory of residence** and bring with him this form that must be completed by a police officer, and a **VALID IDENTITY PAPER WITH PHOTO** and **PROOF OF ADDRESS**.
- After the police officer has completed the form, the applicant must attach it to his application for a possession and acquisition licence for restricted or prohibited firearms and send it along with other required documents to the following address:

  CENTRAL PROCESSING SITE (CPS)
  PO Box 1200
  Miramichi NB E1N 5Z3

IMPORTANT (to be read by the police officer completing the form)

- The Chief Firearms Officer serve in that capacity for all Quebec police forces according to the designation granted to him by the Ministère de la Sécurité publique.
- According to existing requirements, **only a police officer from the police station serving the applicant's territory of residence may complete this form**. This form is to be used for all new applications for a restricted firearm licence or to upgrade a licence to allow the acquisition of restricted or prohibited firearms. For more information, a Sûreté du Québec police officer can consult the instruction *Valider et transmettre les renseignements pertinents accompagnant une demande de permis de possession et acquisition d'armes à feu au contrôleur des armes à feu* available on the intranet under the tab **Sur le terrain > Armes à feu et explosifs**. A police officer from a municipal police department can consult the "Communiqué numéro 2013-20" from the Ministère de la Sécurité publique.

PUBLIC SAFETY INFORMATION

- Any information relevant to public safety, the safety of the applicant or the safety of others related to the possession of a firearm by the applicant must be disclosed to the Chief firearms office Bureau du contrôle des armes à feu et des explosifs using one of the following methods:

Phone:	1 800 731-4000 (Public and Safety Concerns)
Email:	permis@surete.qc.ca – Subject : In-person Filing
MNO (CRPQ):	Bureau du contrôle des armes à feu et des explosifs, PQ40044 – Subject : In-person Filing

1. APPLICANT IDENTIFICATION

Last name, first name	Date of birth (yyyy-mm-dd)
Address (number, street, apartment, city, village or municipality)	Postal code

2. CONFIRMATION OF THE IDENTITY OF THE APPLICANT

Identification documents considered to be valid:

- Issued by a federal, provincial or municipal government agency.
- Includes the applicant's photo AND residential address. A combination of IDs that meet both criteria is acceptable.

☐ I confirm that I have positively identified the applicant with a valid ID and certify that the applicant resides within the territory served by this police station.

Documents used for identification purposes

☐ Passport ☐ Driver's licence ☐ Other (specify):

2.1 IDENTIFICATION OF THE POLICE OFFICER AND THE POLICE DEPARTMENT

Last name, first name		Badge number
Agency code **PQ**	Name of Police Department	Date of identification (yyyy-mm-dd)

Police Department stamp

SQ-3007A (2021-11-10) Original version in French.

FORM TO BE SENT TO CPS BY APPLICANT

ACKNOWLEDGEMENT OF RECEIPT OF IN-PERSON FILING FORM

NOTICE TO APPLICANT: PLEASE KEEP UNTIL LICENCE IS RECEIVED

This certifies that _____ submitted a form SQ-3007A to be attached
Applicant's name

to his application form for a possession and acquisition licence under the Firearms Act. The responsibility of the officer is limited to completing this form. If there is a problem, a firearms officer will contact you on behalf of the Chief Firearms Officer.

Date (yyyy-mm-dd)	Agency code **PQ**	Police officer's signature	Badge number